

**Institutional Articulation Agreement**  
**between**  
**Olivet College**  
**Kellogg Community College**

**Article I**  
**Agreement on Principles**

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This Articulation Agreement is made on 12/1/18 between Olivet College (OC) and Kellogg Community College (KCC) (collectively, the Parties). The Parties wish to facilitate the transitioning for nursing students transferring from OC to KCC and from KCC to OC. Therefore, the Parties agree to enter into an Institutional Articulation Agreement (Agreement) to assist students who want transfer with a smooth curriculum transition that minimizes loss of credit and duplication of coursework.

**Article II**  
**Agreement on Program Integrity**

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The Parties enter into this Agreement as cooperating, equal partners who shall maintain the integrity of their separate programs. Both Parties will maintain their accreditation by the Higher Learning Commission and professional nursing accrediting agency. Let it be known, upon the time of this articulation, it is understood that OC has an application status affiliation with the Commission on Collegiate Nursing Education and a site visit scheduled for September 25-27, 2019. It is expected that full accreditation will occur following the site visit. KCC has received accreditation through the Accreditation Commission for Education in Nursing (ACEN). If accreditation is lost or becomes jeopardized, the college will give written notice to the other college within ten (10) business days of their notification.

Each institution will determine the satisfaction of its program and degree requirements. For the purpose of this Agreement, the Parties agree to accept transferrable courses from each other and from other regionally accredited institutions. Specific course requirements are set forth in Appendix A.

**Article III**  
**Agreement on Program Articulation**

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This Agreement is designed for students who will follow an academic pathway both beginning at OC and transferring to KCC's nursing program or beginning at KCC and transferring to OC's RN-BSN Program. Students must also meet all other standard admission, curriculum, and graduation requirements of KCC, and OC as described in the academic catalog for each institution.

**Article IV**  
**Agreement on Student Advisement and Tracking**

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OC and KCC have joint responsibility to advise students who follow an articulated academic pathway between the colleges, including advising on admission requirements. Each Party agrees to track the progress and success of articulation participants. Each Party's responsibility for this tracking rests with the College or Program identified in the applicable Program Agreement.

**Article V**  
**Agreement on Financial Aid**

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There is no corresponding financial aid consortium agreement for the Agreement. Program needs requiring a financial aid consortium will require an addendum to be developed between the financial aid offices of the Parties and those needed to support the program.

**Article VI**  
**Agreement on Communication**

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The Parties agree to cooperate in communicating with each other and with their common and respective publics concerning the established relationship between the two institutions and for the purpose of monitoring and enhancing student academic success. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided through this agreement. Faculty and staff at both institutions will share the information in this agreement with interested and qualified students, and both institutions will provide counseling and advising to students and prospective students.

Any marketing of this Agreement is subject to the prior approval of both parties and must comply with Higher Learning Commission and nursing accrediting agencies' requirements. Each institution will assume responsibility for appropriate marketing to reach their respective student and faculty populations.

The Parties will abide by confidentiality requirements set forth in the Family Education Rights and Privacy Act (FERPA) and other applicable laws.

**Article VII**  
**Maintenance and Review Procedures**

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Responsibility for oversight of this agreement rests with the signatories of the agreement. Both parties agree to communicate annually any changes in their respective program that may affect this Agreement. These changes should be communicated within ten (10) business days, with all changes communicated by January of each calendar year to the respective signatories. This will allow KCC to meet annual catalog deadlines and OC to update its academic catalog and website accordingly. Each institution retains control over its curriculum, course requirements, program requirements and degree requirements. Each institution will notify the other of any curricular changes that would affect the courses in an associated Program Agreement or that could affect the future of this agreement.

**Article VIII**  
**Agreement Regarding Independent Relationship**

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In the performance of their respective duties and obligations under this Agreement, each party is an independent contractor, and neither is the agent, employee, or servant of the other, and each is responsible only for its own conduct. Each institution is solely responsible for the development and design of its own curriculum. Changes on the part of either party will/may necessitate review of this document.

**Article IX**  
**Notice Provisions**

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The designated representatives of each Party are listed below. All business documents, notices, questions, problems, administrative matters, and communication regarding this Agreement shall be directed to:

Olivet College:

Maria Davis, Ph.D.  
Provost and Dean of Olivet College  
Olivet College  
320 S. Main Street  
Olivet, MI 49076  
[mdavis@olivetcollege.edu](mailto:mdavis@olivetcollege.edu)

Kellogg Community College:

Paul Watson, Ed.D.  
Vice President, Instruction  
Kellogg Community College  
450 North Avenue  
Battle Creek, MI 49017  
[watsonp@kellogg.edu](mailto:watsonp@kellogg.edu)

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**Article X**  
**Agreement Not to Discriminate**

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Each institution is an equal opportunity educator and employer and does not discriminate on the basis of national or ethnic origin, ethnicity, race, ancestry, color, sex (sex or gender, affiliation, expression or orientation), marital/family status, age, physical or mental ability or attributes, genetic information, political affiliation, veterans status, religion, or any other characteristic covered by law in its admission policy, educational programs, activities, or employment policies.

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**Article XI**  
**Entire Agreement**

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This Agreement is specific to the academic pathways from Olivet College to an Associate of Applied Science in Nursing degree at Kellogg Community College and a pathway to a Bachelor of Science in Nursing degree from Olivet College following a student's completion of an Associate of Applied Science in Nursing degree at Kellogg Community College.

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**Article XII**  
**Amendment, Modifications, or Termination**

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This Agreement is specific to the academic pathways from Olivet College to an Associate of Applied Science in Nursing degree at Kellogg Community College and a pathway to a Bachelor of Science in Nursing degree from Olivet College following a student's completion of an Associate of Applied Science in Nursing degree at Kellogg Community College.

Either Party may terminate this Agreement at any time with no less than sixty (60) days' written notice. In the event that this Agreement is terminated, the Parties shall cooperate to assist currently enrolled students with completing their program.

Agreement signed: December 1, 2018

Table 1

**Olivet College courses accepted in transfer to Kellogg Community College for students intending to enroll in the KCC Associate of Applied Science in Nursing program**

Olivet College Course	Credits	KCC Course
BIO 211 and BIO 213, Human Anatomy + Lab	4	BIOL 201, Human Anatomy
BIO 212 and BIO 214, Physiology + Lab	4	BIOL 202, Human Physiology
MTH 120, Nature of Mathematics	4	MATH 115, Math for Liberal Arts
IDS 111, Writing and Rhetoric I or IDS 112, Writing and Rhetoric II	3	ENGL 151, Freshman Composition or ENGL 152, Freshman Composition
JMC 105, Introduction to Oral Communication or JMC 203, Public Speaking	3	COMM 101, Foundations of Interpersonal Communication or COMM 207, Public Speaking
PSY 201, Introduction to Psychology	3	PSYC 201, Introduction to Psychology
PSY 314, Developmental Psychology	3	PSYC 220, Developmental Psychology
ART 101, Image and Culture or MUS 120, Music and Culture	3	SOCI 201, Introduction to Sociology

**Total credits: 30**

**Maximum number of credits accepted in transfer:** Graduation with the AND degree at KCC regularly involves the completion of 63-73 credits; a maximum of 75% of credit hours required for graduation at KCC, in this case 52 credits, may be transferred into the college.

Table 2

**Kellogg Community College courses accepted in transfer to RN-BSN degree completion program at Olivet College**

KCC College Course	Credits	Olivet Course Equivalent
NURS 141, Fundamentals of Nursing	6	Nursing Program – General Academic Credit
NURS 150, Chronic Physiologic Integrity	6	Nursing Program – General Academic Credit
NURS 155, Family Processes	6	Nursing Program – General Academic Credit
NURS 160, Pharmacology Application in Nursing	3	Nursing Program – General Academic Credit
NURS 272, Complex Physiologic Integrity 1	5	Nursing Program – General Academic Credit
NURS 276, Psychosocial Integrity	5	Nursing Program – General Academic Credit
NURS 281, Complex Physiologic Integrity 2	6	Nursing Program – General Academic Credit
NURS 285, Management/Leadership in Nursing	6	Nursing Program – General Academic Credit

**Total credits: 43**

**Maximum number of credits for transfer: 62**

120 credits are required for graduation with a Bachelor of Science in Nursing (BSN) at Olivet College; a maximum of 62 credits may be transferred into Olivet College from a community college.